



Hughes, ACT

Community Centre, Hughes Place,
2 Wisdom Street, Hughes, ACT 2605
Telephone: (02) 6281 6998
www.u3acanberra.org.au

NOTICE OF THE ANNUAL GENERAL MEETING OF U3A-ACT INCORPORATED

TO BE HELD AT COOK COMMUNITY CENTRE HALL,
41 TEMPLETON STREET, COOK, ACT 2614

AT 2PM ON WEDNESDAY 22 NOVEMBER 2017

Members are urged to attend this meeting to ensure there is a quorum of 50 members present to discuss and take decisions on the business of the meeting.

Members are asked to bring their membership cards with them to facilitate registration before the opening of the meeting.

The meeting is expected to take no more than one hour.

Afternoon tea with cakes will follow the close of the meeting

Nomination forms for the elections at item 9 are available on our website, at our offices at Cook and Hughes and from secretary@u3acanberra.org.au. Nominations close on Tuesday 14 November 2017.

AGENDA

1. Opening and welcome from the President
2. Confirmation of quorum
3. Apologies
4. Minutes of 2016 Annual General Meeting held on 23 November 2016 for confirmation
5. President's report on behalf of the Committee under Rule 31(2)(b)
6. Statutory report from the Committee under Rule 31(2)(d)
7. Audited statement of accounts and auditor's report under Rule 31(2)(d)
8. Appointment of auditor under Rule 31(2)(e)
9. Election of office-bearers and ordinary committee members under Rule 18
 - a. President
 - b. Two vice-presidents
 - c. The Treasurer
 - d. The Secretary
 - e. 8 ordinary committee members
10. Motions of which due notice has been given
11. Outstanding Service Awards
12. Close

Louise Morauta
Secretary 12 September 2017