



Code of Conduct Policy	
Publication date: 1 May 2018	Applies to: All members
Responsible person: President	Scheduled review date: Every three years as determined by the Committee
Approved by: Committee meeting on 9 April 2018	Author: Secretary

INTRODUCTION

This policy is designed to ensure members have access to a statement of the kinds of conduct which are expected in the association based on our objectives and values.

PURPOSE

To outline the types of conduct expected of members and how the related document will be used.

This policy has one attachment

Attachment A: Code of Conduct

POLICY

1. Members are expected to comply with the Code of Conduct at Attachment A.
2. Upon enrolment all new members will be informed about the Code of Conduct
3. Members are not expected to sign the code.
4. The Code of Conduct will be published on the U3A-ACT Inc. website in a prominent position in the Membership section.
5. If a member is to be expelled or suspended under Rule 12, the committee will take into account the Code of Conduct in making that decision.

SOURCES

U3A-ACT Inc. Objects and Rules.



Code of Conduct U3A-ACT Inc.

U3A is a volunteer association that is built upon the contributions of our members.

In order to support the objects of the association members are expected to:

- Work cooperatively with other members
- Value what each member contributes to the association
- Display respect and courtesy for fellow members and refrain from any form of harassment
- Behave with honesty and integrity
- Act responsibly so the reputation of our association is maintained, including in dealing with individuals or organisations with whom you have contact as part of an activity of U3A
- Follow the rules, policies and procedures of our association particularly our safety and wellbeing obligations
- Respect the confidentiality of members' information
- Use U3A-ACT Inc. resources appropriately noting that all our funds come from membership fees
- Resolve any disputes as quickly and informally as possible